



Director of Urgent Care Job Overview

Qualifications for employment at Watermark Health require having made a life commitment to Jesus Christ, agreement in writing with the Beliefs and Governance statements of Watermark and have a work history and a lifestyle that is consistent with scriptural principles in the Bible.

Full Time, Benefits Eligible

FLSA Status: Exempt

Location: Multi-Site (Clinics and WMH Offices)

Reports to: Executive Director

Position Summary: Watermark Health is seeking a Director of Urgent Care responsible for overseeing and providing leadership to the Urgent Care service line, overseeing the three current Urgent Care clinic locations, and aiding in the development and launch of future urgent care locations for Watermark Health.

Spiritual Gifts and Strengths:

Leadership, Administration, Discernment, Exhortation

Achiever, Futuristic, Activator, Command, Communication, Arranger, Deliberative, Responsibility, Strategic, Maximizer, Developer

Essential Qualifications, Skills, and Experience:

Active member in good standing at Watermark Community Church, Watermark FW, or CityBridge Church

Aligned with and passionate about the mission/vision/values of WMH

Experienced (around 5 years) in Healthcare Administration based roles

Experience managing and leading teams, strategic planning, project management

Proficient with Microsoft Office Suite and TEAMS

Position Responsibilities

Urgent Care Services

Oversee Urgent Care Operations

Oversee clinical leads and decision making with input from MD, APP, Nurse, and Lab Manager

Innovate Urgent Care related services and continue to strive for excellence in patient care

Manage continuity of service line across multiple locations

Oversee and Report on effectiveness, ministry stewardship, and city impact of clinics

Oversee use of EMR and compliance with Medical regulations (HIPAA, licensing for staff, etc)

Staff Oversight and Development:

Oversee and develop Clinic Directors, providing direction on their clinic's direction and operations

Manage Lead Clinician and Urgent Care Medical Director, build out necessary roles on Urgent Care team

Manage and Deploy WUC Admin Support to Clinics/Service Line

Leadership:

Demonstrate spiritual leadership for all clinic staff

Act as staff care resource in lieu of Executive Director's presence

Oversee Strategic Planning for Clinics and Urgent Care Efforts

Interface with other organizations as WMH's Clinical Oversight Lead

Work closely with Executive Director on Urgent Care new locations and long term direction

Markers of an ideal Candidate:

MHA, Project Management, Proven ability to lead teams and manage people

Strategic thinker, problem solver, high capacity, quick learner, detailed thinker, flexible/adaptable

...SO THAT THE MULTITUDES MAY BE HEALED.